

March 3, 2003

HUMAN SERVICES
COMMITTEE
REPORT NO. 2

ALL MEMBERS PRESENT. CHAIRMAN SWANICK PRESENT AS EX-OFFICIO MEMBER.

1. RESOLVED, that the following items were hereby received and filed.

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|----|--------------------------|---|-------|---------------|
| | Item | Page | -2002 | (Comm. 20E-1) |
| a. | PEOPLES: | Copy of Letter to ECMC Chairman of Board of Managers Re: Update on Progress of Search for Permanent CEO.
(5-0) | | |
| | Item | Page | -2003 | (Comm. 4M-3) |
| b. | COORDINATED CARE: | Copy of Letter to Deputy County Executive Calabrese Re: Resignation of James Todaro as Chair of EC Home Health Care Advisory Board.
(6-0) Chairman Swanick present as Ex-Officio Member. | | |

2. Item Page -2002 **AS AMENDED**
(Comm. 24E-45)
COUNTY EXECUTIVE

WHEREAS, the Erie County Health Department received a grant award in the amount of \$950,265 from New York State Health Research. Inc. to plan and develop response capacity to a bioterrorism event in collaboration with NYS, and

WHEREAS, in order to efficiently meet the requirements of this award it is necessary to recruit in JG, X, Step 3, for the position of Erie County Coordinator (position number 816188) in the Public Health Preparedness/Response to Bioterrorism Grant, and

WHEREAS, funds are available in the Personnel Services appropriation of the Public Health Preparedness/Response to Bioterrorism Grant.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature authorizes the establishment of a variable minimum in JG X, Step 3 for the position of Erie County Coordinator, position number 816188, effective from December 2, 2002 through December 31, 2002, and be it further

RESOLVED, that this honorable body hereby authorizes the establishment of the variable minimum in JG X, Step 3 for the position of Erie County Coordinator, position number 816188, in the 2003 Erie County Budget, and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Department of Health, Department of Personnel, the Office of the Comptroller, the Division of Budget, Management and Finance, and the Department of Law.
(6-0) Chairman Swanick present as Ex-Officio Member.

3. Item Page -2003 (Comm. 4E-13)

COUNTY EXECUTIVE

WHEREAS, the County has received an additional 100% Federal share grant award in the amount of \$20,000 for the Transitional Services Program (TSP) to provide for employee overtime to conduct a taxpayer assistance service for clients modeled after the Volunteer Income Tax Assistance (VITA) program, and

WHEREAS, transitional services staff focus on a holistic approach to service delivery in a single location with a single worker providing most direct services necessary for a client during the transition from public assistance to self sufficiency, and

WHEREAS, staff has received training to enable them to assist clients in accurate income tax return preparation, and

WHEREAS, this VITA service component is consistent with the design of providing an array of services to clients to remain self sufficient.

NOW, THEREFORE, BE IT

RESOLVED, that the following budget amendments are hereby authorized in the 2003 Adopted Budget:

Department of Social Services, Department 200, Fund 281, Project 826

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>
801	Overtime	<u>\$20,000</u>
	Total Expenditures	<u>\$20,000</u>
649	Federal Aid	<u>\$20,000</u>
	Total Revenues	<u>\$20,000</u>

and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the Commissioner of the Department of Social Services, the Erie County Comptroller, the Director of the Division of Budget, Management and Finance and the Commissioner of Personnel.

(6-0) Chairman Swanick present as Ex-Officio Member.

AS AMENDED

4. Item Page -2003 (Comm. 4E-36)

COUNTY EXECUTIVE

WHEREAS, the Erie County Legislature has already appropriated funds for the Heating and Energy Assistance Program (HEAP) for the periods October 1, 2002 to September 30, 2003, and October 1, 2003 to September 30, 2004, and

WHEREAS, the heating season is here and the Department of Senior Services (Department) has seen an increase in demand for energy services, and

WHEREAS, energy costs are extremely volatile and an increased number of senior citizens are incurring drastically high energy costs, and

WHEREAS, the Department of Senior Services (Department) desires to continue the effective energy assistance to the senior citizens of Erie County, and wishes to expand the much needed energy outreach services to senior citizens, and

WHEREAS, the Department desires to create a Senior Community Service Aide (job group 6) position in HEAP, effective 3/31/03, and

WHEREAS, the revisions to the HEAP grant will require the same changes in the respective grants in the Department of Social Services, and

WHEREAS, no additional County funds are required.

NOW, THEREFORE, BE IT

RESOLVED, that the Senior Community Services Aide position be created in HEAP, effective 3/31/03, and be it further

RESOLVED, that the HEAP grant, Project 661, be revised as follows:

		CURRENT		AMENDED
		BUDGET	CHANGES	BUDGET
APPROPRIATIONS				
Account	Description			
800	Personal Services	\$373,988	\$16,812	\$390,800
805	Fringe Benefits	66,492	3,688	70,180
883/2009	Interdept. Expense Reduction	-478,080	-20,500	-498,580
	TOTAL CHANGE		<u>\$0</u>	

and be it further

RESOLVED, that the Social Services HEAP grant, Project 602, be revised as follows:

		CURRENT		AMENDED
		BUDGET	CHANGES	BUDGET
REVENUES				
Account	Description			
653	Federal Aid for Energy	\$39,287,428	\$20,500	\$39,307,928
	TOTAL CHANGE		<u>\$20,500</u>	

APPROPRIATIONS

882/6309 Interdept. Expense	\$478,080	<u>\$20,500</u>	\$498,580
TOTAL CHANGE		<u><u>\$20,500</u></u>	

and be it further

RESOLVED, that the HEAP grant, Project 779, be revised as follows:

		CURRENT	AMENDED	
		BUDGET	CHANGES	BUDGET
APPROPRIATIONS				
Account	Description			
800	Personal Services	\$408,107	\$34,841	\$442,948
805	Fringe Benefits	79,498	9,159	88,657
883/2009	Interdept. Expense Reduction	-525,204	-44,000	-569,204
	TOTAL CHANGE		<u><u>\$0</u></u>	

and be it further

RESOLVED, that the Social Services HEAP grant, Project 825, be revised as follows:

		CURRENT	AMENDED	
		BUDGET	CHANGES	BUDGET
REVENUES				
Account	Description			
653	Federal Aid for Energy	\$38,679,615	<u>\$44,000</u>	\$38,723,615
	TOTAL CHANGE		<u><u>\$44,000</u></u>	
APPROPRIATIONS				
882/6309	Interdept. Expense	\$525,204	<u>\$44,000</u>	\$569,204
	TOTAL CHANGE		<u><u>\$44,000</u></u>	

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Division of Budget, Management and Finance, the Comptroller's Office, the Department of Social Services and the Department of Senior Services.

(6-0) Chairman Swanick present as Ex-Officio Member.

5. Item Page -2003 (Comm. 4E-37)

COUNTY EXECUTIVE

WHEREAS, the Erie County Legislature has already appropriated funds for the Protective Services for Adults (PSA) grants for the period January 1, 2002 to December 31, 2002, and

WHEREAS, the Department of Senior Services has reviewed the budgets and actual costs of carrying out the programs through year-end, and

WHEREAS, the County budget for this grant is in need of revision.

NOW, THEREFORE, BE IT

RESOLVED, that the budget for the PSA grant, Project 645, be revised as follows:

	CURRENT BUDGET	CHANGES	AMENDED BUDGET
REVENUES			
Account Description			
326 Interest & Earnings	\$9,000	-\$4,161	\$4,839
685/2000 Interfund Revenue	1,044,076	8,378	1,052,454
TOTAL CHANGE		<u>\$4,217</u>	
APPROPRIATIONS			
800 Personal Services	\$811,273	-\$3,519	\$807,754
805 Fringe Benefits	185,113	7,887	193,000
810 Office Supplies	3,500	-499	3,001
824 Local Mileage	20,800	-1,050	19,750
826 Other Expenses	1,500	-201	1,299
880/5100 Interfund Expenses	26,000	1,599	27,599
TOTAL CHANGE		<u>\$4,217</u>	

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Division of Budget, Management and Finance, the Comptroller's Office, the Department of Social Services and the Department of Senior Services.

(6-0) Chairman Swanick present as Ex-Officio Member.

6. Item Page -2003 (Comm. 4E-38)

COUNTY EXECUTIVE

WHEREAS, the Erie County Legislature has already appropriated funds for the Congregate Dining Nutrition Program (C-1) for the period January 1, 2002 to December 31, 2002; the Weatherization Referral and Packaging Program (WRAP-SOFA) and the Home Energy Assistance Program (HEAP) for the period October 1, 2001 through September 30, 2002; and the New York State Retired Senior Volunteer Program (NYSRSVP) grant for the period April 1, 2002 through March 31, 2003, and

WHEREAS, the Department of Senior Services has reviewed the budgets and actual costs of carrying out the programs through program-end, and

WHEREAS, the County budgets for these grants are in need of revision, and

WHEREAS, two of the nutrition sites served more meals during 2002, and the related contracts for clean-up reimbursement need to be amended to fully reimburse the agencies, and

WHEREAS, the Department desires to transfer the payroll costs of the part time Community Service Aide position, position number 792462, (for which the incumbent transports the NYSRSVP program volunteers) to the NYSRSVP grant for the period August 12, 2002 through March 31, 2003, and

WHEREAS, no additional County funds are needed.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is hereby authorized to amend the contracts with the two agencies as detailed below, and be it further

RESOLVED, that the budget for the C-1 grant, Project 644, be revised as follows:

		CURRENT		AMENDED
		BUDGET	CHANGES	BUDGET
APPROPRIATIONS				
Account	Description			
800	Personal Services	\$522,298	-\$3,750	\$518,548
805	Fringe Benefits	139,084	3,750	142,834
830/315	City of Lackawanna	904	144	1,048
830/385	Other Projected Agencies	692	-281	411
830/1514	Town of Aurora	1,200	137	1,337
TOTAL CHANGE			<u>\$0</u>	

and be it further

RESOLVED, that the budget for the WRAP-SOFA grant, Project 440, be revised as follows:

		CURRENT		AMENDED
		BUDGET	CHANGES	BUDGET
APPROPRIATIONS				
Account	Description			
800	Personal Services	\$152,384	-\$41	\$152,343
805	Fringe Benefits	37,997	-2,465	35,532
810	Office Supplies	2,500	-173	2,327
824	Travel and Mileage	4,500	-254	4,246
825	Out of Area Travel	1,000	-925	75
826	Last Resort, Weatherization	111,431	8,829	120,260
880/5100	Interfund Expenses	9,000	-4,641	4,359
932	Furniture & Fixtures	2,988	-88	2,900
933	Lab & Technical Equipment	12,012	-242	11,770
TOTAL CHANGE			<u>\$0</u>	

and be it further

RESOLVED, that the budget for the HEAP grant, Project 436, be revised as follows:

		CURRENT	AMENDED
		BUDGET	BUDGET
		CHANGES	
APPROPRIATIONS			
Account	Description		
800	Personal Services	\$343,992	\$337,276
805	Fringe Benefits	73,533	70,893
880/5100	Interfund Expenses	26,400	35,756
TOTAL CHANGE			
		\$0	

and be it further

RESOLVED, that the payroll costs of the part time Community Service Aide position, position number 792462, be transferred to the NYSRSVP grant, Project 667 for the period August 12, 2002 through March 31, 2003,

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Division of Budget, Management and Finance, the Comptroller's Office, the County Attorney and the Department of Senior Services.

(6-0) Chairman Swanick present as Ex-Officio Member.

7. Item Page -2003 (Comm. 4E-39)

COUNTY EXECUTIVE

WHEREAS, the Erie County Legislature has already appropriated funds for the Community Services for the Elderly (CSE) grant for the period April 1, 2003 to March 31, 2004; and

WHEREAS, Bailey Delavan Community Services has been providing case management, information and assistance to frail older adults in the northeast section of the City of Buffalo for the past year and is willing to continue providing these services for the upcoming grant period, and

WHEREAS, the Department of Senior Services desires to transfer the remaining funds reserved for this section of the City to Bailey Delevan Community Services to assure continued delivery of services; and

WHEREAS, the Department of Senior Services believes it impractical to follow the request for proposal procedure in this case, and

WHEREAS, the CSE grant budget and the related agency contract are in need of revision.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is hereby authorized to amend the contract with Bailey Delavan Community Services to increase the contract by \$90,134 (\$ 82,134 Cash and \$8,000 Subcontractor funds) to continue case management and related services to the northeast section of the City of Buffalo for the period April 1, 2003 to March 31, 2004, and be it further

RESOLVED, that inasmuch as it is impractical to follow the request for proposal procedure in this case, since this special service must be provided immediately and continuously, the Erie County Legislature waives this procedure for this services at this time as provided for in Section 19.08 of the Administrative Code, and be it further

RESOLVED, that the Department of Senior Services be authorized to issue a 25% advance to Bailey-Delavan Community Services for the additional County cash funds, and be it further

RESOLVED, that the CSE grant budget, Project 771, be revised as follows:

		CURRENT	BUDGET CHANGES	AMENDED
		BUDGET		BUDGET
APPROPRIATIONS				
Account	Description			
830/355	Bailey Delavan Community Serv	\$64,191	\$90,134	\$154,325
830/385	Other Projected Agencies	90,134	-90,134	0
TOTAL CHANGE			<u>\$0</u>	

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Division of Budget, Management and Finance, the Comptroller's Office, the County Attorney and the Department of Senior Services.

(6-0) Chairman Swanick present as Ex-Officio Member.

8. Item Page -2003 (Comm. 4E-40)

COUNTY EXECUTIVE

WHEREAS, the Erie County Legislature has already appropriated funds for the Community Services for the Elderly (CSE) grant and the Expanded In-home Services for the Elderly Program (EISEP) for the period April 1, 2002 to March 31, 2003, and

WHEREAS, the Department has completed its analysis of actual costs of the programs and full use of funds by subcontract agencies, and

WHEREAS, the Department has met with several of the subcontract agencies to discuss expanded services and to solidify CSE and EISEP funds that will not be spent by the agencies by the end of the program year, and has identified four agencies with funds that will not be spent by program yearend after expanding services, and

WHEREAS, the Department desires to allocate these unspent funds to benefit these agencies and the entire case management network by purchasing replacement computers for their use, and

WHEREAS, the CSE and EISEP grant budgets and related contracts are in need of revision.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is hereby authorized to amend the contracts with the four agencies as detailed below, and be it further

RESOLVED, that the CSE grant budget, Project 653, be revised as follows:

		CURRENT		AMENDED
		BUDGET	CHANGES	BUDGET
APPROPRIATIONS				
Account	Description			
800	Personal Services	\$161,014	-\$11,000	\$150,014
805	Fringe Benefits	34,768	11,000	45,768
830/228	St. Augustine's Comm. Center	147,374	-3,000	144,374
830/231	Concerned Ecumenical Ministry	136,299	-2,000	134,299
830/317	North Buffalo Comm. Dev. Corp.	35,014	-1,000	34,014
830/355	Bailey Delavan Comm. Services	154,325	-1,500	152,825
933	Lab& Technical Equipment	0	7,500	7,500
TOTAL CHANGE			<u>\$0</u>	

and be it further

RESOLVED, that the EISEP grant budget, Project 654, be revised as follows:

		CURRENT		AMENDED
		BUDGET	CHANGES	BUDGET
APPROPRIATIONS				
	Account	Description		
800	Personal Services		-\$7,500	\$410,477
805	Fringe Benefits		20,200	108,634
826	Other Expenses		- 7,000	2,930
830/231	Concerned Ecumenical Ministry		-10,000	91,873
933	Lab & Technical Equipment		4,300	4,300
TOTAL CHANGE			<u>\$0</u>	

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Division of Budget, Management and Finance, the Comptroller’s Office, the County Attorney and the Department of Senior Services.

(6-0) Chairman Swanick present as Ex-Officio Member.

BARRY A. WEINSTEIN, M.D.
CHAIRMAN